

## Commitment to volunteers

Sheffield Group Riding for the Disabled Association (RDA) values every volunteer and is committed to giving each volunteer the best experience possible.

RDA will:

- ↗ Welcome you as a volunteer and provide appropriate opportunities for you to make a worthwhile contribution to the objectives of RDA
- ↗ Provide you with the appropriate training for the task
- ↗ Give guidance and support so that you will feel secure and confident in what you are doing
- ↗ Treat you and all volunteers equally and fairly
- ↗ Provide public liability, personal accident, and Trustee indemnity insurance cover as appropriate
- ↗ Provide you with access to a Health & Safety policy and Accident procedure, as appropriate
- ↗ Respect you as a volunteer, listen and learn from what you have to say, consistently encouraging two-way communication

In return we ask you to:

- ↗ Commit to the necessary training and give us your time
- ↗ Be reliable and let us know in good time if you cannot attend
- ↗ Comply with agreed standards
- ↗ Be professional and loyal to RDA
- ↗ Be fair to those around you
- ↗ Talk to your RDA colleagues (volunteers or staff) first if you have a problem
- ↗ Take reasonable care of your own health and safety and that of others
- ↗ Respect the need for confidentiality whenever you have access to restricted charity information

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